



Office of the City Manager

CONSENT CALENDAR
April 12, 2022

To: Honorable Mayor and Members of the City Council

From: Dee Williams-Ridley, City Manager

Submitted by: Henry Oyekanmi, Director, Finance

Subject: Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance After Council Approval on April 12, 2022

RECOMMENDATION

Approve the request for proposals or invitation for bids (attached to staff report) that will be, or are planned to be, issued upon final approval by the requesting department or division. All contracts over the City Manager's threshold will be returned to Council for final approval.

Total estimated cost of items included in this report is **\$710,000**.

<u>PROJECT</u>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>
Aquatic Park Paddling and Rowing Club Parking Lot Improvements	138	Park Tax	\$410,000
Finger Dock Replacements, Phase 4	608	Marina Operations/Maint	\$300,000
Total:			\$710,000

CURRENT SITUATION AND ITS EFFECTS

On May, 6, 2008, Council adopted Ordinance No. 7,035-N.S. effective June 6, 2008, which increased the City Manager's purchasing authority for services to \$50,000. As a result, this required report submitted by the City Manager to Council is now for those purchases in excess of \$100,000 for goods; and \$200,000 for playgrounds and construction; and \$50,000 for services. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and

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upon final notice to proceed from the requesting department, the IFB (Invitation for Bid) or RFP (Request for Proposal) may be released to the public and notices sent to the potential bidder/respondent list.

BACKGROUND

On May 6, 2008, Council adopted Ordinance No. 7,035-N.S., amending the City Manager's purchasing authority for services.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

The Finance Department reviews all formal bid and proposal solicitations to ensure that they include provisions for compliance with the City's environmental policies. For each contract that is subject to City Council authorization, staff will address environmental sustainability considerations in the associated staff report to City Council.

RATIONALE FOR RECOMMENDATION

Need for the services.

ALTERNATIVE ACTIONS CONSIDERED

None.

CONTACT PERSON

Darryl Sweet, General Services Manager, Finance, 510-981-7329

Attachments:

- 1: Formal Bid Solicitations and Request for Proposals Scheduled For Possible Issuance After Council Approval on April 12, 2022
 - a. Aquatic Park Paddling and Rowing Club Parking Lot Improvements
 - b. Finger Dock Replacement, Phase 4

Note: Original of this attachment with live signature of authorizing personnel is on file in General Services.

SPECIFICATI ON NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
22-11514-C	Aquatic Park Paddling and Rowing Club Parking Lot Improvements	4/13/2022	5/17/2022	Project consists of re- surfacing and re-striping, and ADA improvements to existing parking lot and pathways.	Parks Tax Fund \$410,000	138-52-545-000-0000-000- 461-663110-PRWPP15002	PRW/Capital	Jesus Espinoza 981-6708
22-11415-C	Finger Dock Replacements, Phase 4	4/13/2022	5/4/2022	Replacement and repair of finger docks at Berkeley Marina	Marina Fund \$300,000	608-52-545-000-0000-000- 473-663110- PRWWF22008	PRW/Capital	Sean Crothers 981-6744
Dept TOTAL					\$710,000			
DEPT. TOTAL					\$710,000			

